

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME - December 2023

Report Title	Outline/Reason for Report/Comments	Meeting Due Date	Original Due Date	Resources Required	Service	*This item may contain Exempt information
Multi Agency Flood Forum	To receive the Minutes from the Multi Agency Flood Forum meeting (26.9.23).	19 Dec 2023		Within existing staff resources	Place Services	
Butterwood Homes Scrutiny Panel Report	To receive a report from the Scrutiny Panel on Butterwood Homes.	19 Dec 2023	19 Sep 2023	Within existing staff resources		
CCTV Task and Finish Group	To report back on the findings of the Task and Finish Group.	19 Dec 2023	14 Nov 2023	Participation by Safer Communities Manager		
Review of CCTV Provision	To review the first six months of operation of the CCTV provision from Runnymede prior to its consideration by Cabinet.	19 Dec 2023		Within existing staff resources	Community Services	
Settlement Capacity & Intensification Study	To provide an update on the Settlement Capacity & Intensification Study and seek views of the Overview & Scrutiny Committee prior to its consideration by Cabinet.	19 Dec 2023	17 Nov 2023	In the 2023/24 Service Plan, Within existing resources	Place Services	
Authority Monitoring Report (AMR)	To consider the draft Authority Monitoring Report for 2022/23 prior to its completion and publication.	19 Dec 2023		Within existing staff resources	Place Services	
Climate Change Update	To consider and pass comments to Cabinet on progress against the Climate Change Action Plan.	19 Dec 2023			Corporate Services	

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Scoping the Remodelling of Heathlands Court	To consider and pass comments to Cabinet on scope of resources for the modelling Heathland's Court and engaging a specialist, technical project resource to facilitate this.	19 Dec 2023		Staff time and external technical expertise	Community Services	
Feedback from Service Panel members	To receive feedback from Members on the Service Panels.	16 Jan 2024		Set out in Service Plans	All	
Draft Budget 2024/25	To consider and pass comments to Cabinet, the revenue and capital budget for 2024/25 including revised Medium Term Financial Strategy and any proposed changes to council tax discretions	16 Jan 2024		Significant staff resource in Finance and Service teams Within existing staff resource	Finance	
Treasury Management Policy and Capital Strategy annual statutory review	To consider and pass comments to Cabinet on the revised Treasury Management Policy including Investment Strategy, prudential indicators and Capita.	16 Jan 2024		Staff time and external advisors Within existing staff resource	Finance	
UKSPF Funding Bid	To consider and pass comments to Cabinet on the bids received for the UKSPF community hub and youth funding, as per Hart's approved investment plan.	16 Jan 2024		Internal Staff Resources	Finance	
Gypsy and Traveller Temporary Pitches Task and Finish Group	To agree the terms of reference for the Task and Finish group	16 Jan 24		Staff time to support group		

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Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation - Hart Voluntary Action	20 Feb 2024		External Partner presentation	Community Services	
Feedback from Service Panel members	To receive feedback from Members on the Service Panels.	20 Feb 2024	16 Jan 2024	Set out in Service Plans	All	
Conservation Area Appraisal Task and Finish Group	To update the committee on the actions following the Conservation Area Appraisal Task and Finish Group	20 Feb 2024		Within existing resources		
Fly Tipping Task and Finish Group	To report back on the findings of the Task and Finish Group.	20 Feb 2024		Staff time to support group		
Q3 Budget monitoring report and forecast outturn for 2023/24- incorporating treasury activity	To consider the latest projections of expenditure and income, including capital, for 2023/24 for review and any action necessary. Report to include treasury activity and adherence to approved policy.	20 Feb 2024		Staff time to prepare report and monitor during the year	Finance	
Presentation by Core Grant Recipients	Members to receive a short presentation from core grant recipients outlining the impact the core grant has had on their organisation - Hampshire Inclusion	19 Mar 2024		External Partner presentation	Community Services	
Draft Service Plans 2024/25	To review and approve draft service plans for 2024/25 and pass comments to Cabinet.	19 Mar 2024		Within existing staff resources	All	

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Half-yearly Complaints Analysis	To analyse and review the number and type of complaints received by the Council for the previous period.	16 Apr 2024		Within existing staff resources	Corporate Services	
Feedback from Councillor Representatives on External Organisations	To review the work of members on External Organisation Committees	16 Apr 2024		None		
Corporate Risk Register (Half-yearly Review)	To review the Corporate Risk Register and pass any comments to Cabinet.	16 Apr 2024		Within existing staff resources	Finance	
Feedback from Service Panels	To receive feedback from members on the Service Panels	16 Apr 2024		Set out in Service Plans	All	
Overview and Scrutiny Chairman's Report	Report of the work completed by Overview and Scrutiny 2023/24	16 Apr 2024		None	Chief Executive	
Climate Change Update	O&S to receive an update on progress against the Climate Change Action Plan & to make comments to July Cabinet	Jun 2024			Corporate Services	
Gypsy and Traveller Temporary Pitches Task and Finish Group	To report back on the findings of the Task and Finish Group.	TBC		Staff time to support group		
On Street Parking	To invite representatives from Hampshire County Council to come to a future	TBC		Unsure at this stage		

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	meeting to outline any changes to on-street parking enforcement provision in the district since the changeover.					
Hampshire Waste Partnership		TBC				
A Review of the implementation of the peer review action plan and the impact it had had on the development management performance within the 'Place service'	Awaiting scope to be written by Cllr Dorn.					